

Rice University

***Brasil@Rice* Collaborative Travel Grant For Rice Faculty to Brazil**

Brasil@Rice Office
A-303 Lovett Hall
6100 Main Street MS 388

Grant Application Process

In line with Rice University's commitment to promoting meaningful academic interactions with Brazilian universities and research institutions through collaborative research and academic exchange, the Brasil@Rice Office is offering a limited number of travel awards for Rice tenured and tenure-track faculty interested in identifying and/or meeting with existing collaborators from Brazilian universities and/or research institutions. These awards are intended to: 1) *enhance* existing research and academic partnerships and/or 2) *establish* new networks of collaboration between Rice and Brazil. Funds for the grant are generously provided through the Brasil@Rice Office, under the division of the Vice Provost for Academic Affairs.

The maximum amount that can be requested is \$5,000. This award is intended only to *defray* the costs of travel from Houston to Brazil and/or hotel accommodations, to be applied in conjunction with a cost-sharing plan from a Brazilian Institution (for meals and lodging). No retroactive funding will be awarded.

If you wish to submit an application, please complete the following steps:

1. Complete the *Brasil@Rice* Collaborative Travel Grant application form below.
2. Submit a letter of support from your department chair, dean, associate dean, or other appropriate university administrator.
3. Submit a letter of support from a collaborating Brazilian institution.
4. Prepare a general budget summary and justification for grant funding, including information on additional funds that will be used (departmental funding, Brazilian partner funding, housing, etc.)
5. Email the completed application form, letters of support, budget summary, and current CV as one PDF document to: Dr. Adria Baker, Associate Vice Provost for International Education and Director, Brasil@Rice Office, abaker@rice.edu

Applications are accepted biannually and will be reviewed within 6-8 weeks of the deadlines. Deadlines for 2016-2017 are October 28, 2016 and March 17, 2017.

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Grant Application Form

Contact Information:

Name of Faculty Applicant: _____

Title/Office: _____

Department: _____

Campus Mail Stop: _____ **E-mail:** _____

Tel: _____ **Fax:** _____

First-time applicant for *Brasil@Rice* grant? ___ Yes ___ No

Amount Requested: _____

Estimated Dates of Travel: _____

If approved, funds will be transferred to a U-fund in your preferred Rice org (please list):

Please respond to the following questions in a separate document:

1. Summarize how Rice University and Brazilian collaborator/ institution will benefit from this collaboration (**maximum 250 words**).
2. Provide a more detailed description of the planned proposed activities (**maximum 1000 words**).

I agree to provide a 1-2 page report to the Brasil@Rice Office with the summary and results of the travel grant no later than six weeks after returning.

Name (printed)

Signature

Date